

**CALL FOR EXPRESSIONS OF INTEREST**  
**PROJECTS MANAGER - SHUSWAP INDIAN BAND HIGHWAYS INITIATIVES**  
**TERM CONTRACT POSITION**

**OBJECTIVE:**

To oversee the day to day management of Trans Canada Highway Corridor projects where Shuswap Indian Band is the recognized lead community. These include:

1. TCH1 Corridor Wide Agreement Projects – Selkirk Mountain, Quartz Creek, Donald East, Doyle Creek, Golden West Phase 1 and 2
2. Kicking Horse Canyon Phase 4
3. Yoho National Park Highway Twinning
4. General Parks Canada Infrastructure Program initiatives

PROJECT NAME	DELIVERABLES	
Trans Canada Highway Corridor Wide Agreement Projects	<ul style="list-style-type: none"> <li>• Negotiate funding agreements for Archaeology, Cultural Heritage assessments and monitoring, per Secwepemc-MoTI approved workplan</li> <li>• Coordinate capacity planning with LSLIB, Splatsin, ALIB, NIB to maximize level of involvement in field and office work</li> <li>• Ensure that project reporting, personnel management, budget management and safety plans are maintained per Shuswap Indian Band and funder requirements</li> </ul>	
Kicking Horse Canyon Phase 4	<ul style="list-style-type: none"> <li>• Negotiate funding agreements for Archaeology Impact Assessment, Cultural Heritage Assessment</li> <li>• Coordinate capacity planning with LSLIB, Splatsin, ALIB, NIB to maximize level of involvement in field and office work</li> <li>• Ensure that project reporting, personnel management, budget management and safety plans are maintained per Shuswap Indian Band and funder requirements</li> </ul>	
Yoho National Park Highway Twinning	<ul style="list-style-type: none"> <li>• Negotiate funding agreements for Archaeology Impact Assessment, Cultural Heritage Assessment</li> <li>• Coordinate capacity planning with LSLIB, Splatsin, ALIB, NIB to maximize level of involvement in field and office work</li> <li>• Ensure that project reporting, personnel management, budget management and safety plans are maintained per Shuswap Indian Band and funder requirements</li> </ul>	
General Parks Canada Infrastructure Program initiatives	<ul style="list-style-type: none"> <li>• Negotiate funding agreement for Cultural Heritage Assessment and related community engagement</li> <li>• Coordinate involvement of Shuswap Indian Band and other Secwepemc Bands in the Archaeology Assessment program under the Woods contract with Parks Canada</li> <li>• Coordinate capacity planning with LSLIB, Splatsin, ALIB, NIB to maximize level of involvement in field and office work</li> <li>• Ensure that project reporting, personnel management, budget management and safety plans are maintained per Shuswap Indian Band and funder requirements</li> </ul>	20

**WHAT TO INCLUDE IN YOUR EXPRESSION OF INTEREST:**

Please provide details of your trainings and experience which show capability in the field of project management, familiarity with working with Indigenous governments, the provincial and federal government, and experience working as an independent consultant with specific experience working with Secwepemc Nation Bands.

Your expression of interest should be no more than 3 pages.

CONTRACT START DATE:

July 9, 2018

LOCATION OF WORK:

Shuswap Indian Band, Invermere, BC

DEADLINE FOR RESPONSE:

4:00 PM, July 4, 2018

**PLEASE SUBMIT YOUR EXPRESSION OF INTEREST TO DIANA COTE, [dcote@shuswapband.net](mailto:dcote@shuswapband.net) or for further information call 778-526-8115**